

## Position Vacant:

### Primary Co-ordinator (Yr 3-6), Seaview Christian College – Christian Community Ministries LTD (CCM)

0.5FTE (Negotiated on site needs), 1 Year (annually renewed), commencing 1 January 2026

0.5 FTE Primary Teaching

Location: Seaview Christian College, 56 Seaview Road, Port Augusta, South Australia

Seaview Christian College is an independent, non-denominational Christian College located in the city of Port Augusta, 322 kilometres north of Adelaide. Established in 2016, the College is one of 15 schools operated by Christian Community Ministries Ltd. The mission of Seaview Christian College is to provide Christ-centred schooling in an atmosphere of love, respect, peace and discipline which will encourage students to achieve their full potential for God.

### About the role / Position Summary

All positions are appointed by the College Principal in consultation with the College leadership team. The appointee is responsible to the Principal and forms part of the College Leadership Team. Suitable applicants must be a person of Christian faith and integrity and align with the college faith, values and ethos. Teaching is undertaken from a Christian Worldview across a range of subjects as per the prescribed primary school curriculum. The Primary Co-ordinator role will be responsible for management, leadership and development for staff and students in years 3-6. The role will also include Teaching Primary Year students.

### Specific responsibilities include

The Primary Co-ordinator role is a senior leadership position within Seaview Christian College and is responsible for:

- Management and leadership of staff within the Primary School (Year 3-6)
- Strategic Planning, with a primary years' (Year 3-6) focus in collaboration with the members of the College Leadership team
- Curriculum, teaching and learning oversight for the primary years (Year 3-6)
- Pastoral Care of staff (Year 3-6) including the Staff Appraisal process
- Oversight of student wellbeing and behaviour education processes
- In collaboration with the leadership team and the Chaplains, address and manage student wellbeing issues within the primary years (Year 3-6)
- End of Year Presentation Night and Awards (in collaboration with the leadership team)
- Parent and community relations and communications
- Update the Primary School Student/Parent Handbook along with planning documentation
- Teaching and other duties as negotiated

Please see the Position Description for more details.

### Skills and Qualifications

- Qualified teacher holding current registration or eligibility for registration with the Teachers Registration Board of SA
- Current driver's licence

- Excellent interpersonal and communication skills
- Ability to maintain effective relationships with students and parents
- Effective use and development of behaviour management strategies and policies

Seaview Christian College teaching staff are employed under the terms and conditions specified in the Christian Community Ministries Enterprise Agreement 2024, as amended from time to time. The Agreement includes provisions regarding mission, objectives and staff lifestyle requirements, basis for employment, classification of roles and employee entitlements (including remuneration and leave provisions).

### Requirements and how to apply

Applicants must complete the Teaching Application Form (available on our website or request from [office@seaview.sa.edu.au](mailto:office@seaview.sa.edu.au)) and submit this form including supporting documents as listed below:

1. Covering letter
2. Concise resume or curriculum vitae
3. Working With Children Check information
4. Supporting documentation:
  - Academic transcript and copy of qualifications
  - Copy of birth certificate or passport identification page
  - Evidence of teacher registration from the Teachers Registration Board of South Australia (or local teacher accreditation / registration authority if not currently registered in South Australia)
  - If not an Australian citizen - additional visa-related documents
  - Statements of Service from current and previous employers (for confirmation and recognition of prior teaching experience)

Applicants shortlisted for an interview will be contacted via email and telephone. Interviews may take place before the closing date. Early applications are encouraged.

Further information on the College is available on the website: [Seaview Christian College](http://Seaview Christian College). Information on **Christian Community Ministries Ltd** is available on the website: [www.ccmschools.edu.au](http://www.ccmschools.edu.au)

APPLICATIONS CLOSE: 17<sup>th</sup> October 2025

All enquiries are to be sent to:

The Principal

Seaview Christian College

PO Box 207

PORT AUGUSTA S.A. 5700

or Email: [office@seaview.sa.edu.au](mailto:office@seaview.sa.edu.au)