



Bus Travel – Terms and Conditions Part A

Seaview Christian College operates a school bus service for our enrolled students. This is a service offered by Des's.

Please take the time to read carefully the following 'Terms & Conditions', to which you agree, when you sign the 'Application for Student Bus Travel – 2025'.

Section 1 - College Buses

- a) The College operates daily scheduled bus runs to provide an extensive coverage of Port Augusta and Stirling North.
- b) We are a growing school with an increasing number of families requesting access to our bus service network. To accommodate this growth, the College utilizes a range of size buses for increased seating capacity on runs. These buses are not suitable in smaller streets, therefore we have designed all our bus runs to travel and drop off and pick up at hubs.
- c) All bus runs are structured in such a way that your child may be picked up any time from approximately 7 am in the morning and dropped back to a hub by 4:30 pm in the afternoon.
- d) When all bus arrangements have been agreed to, they will be formally documented and sent to you, for your agreement and signature. A copy of this signed 'Student Bus Travel Agreement - 2025' is to be returned to the College prior to any bus travel commencing.
- e) If you no longer require bus transport for your child/ren, for any reason, please notify the College.
- f) The College reserves the right to make changes to any existing bus arrangements (Transit Points, times & bus run) after 5 working days' notice has been given.
- g) A completed 'Student Bus Transport Agreement – 2025' is only valid until the completion of the school year in 2025. A new Student Bus Transport Agreement will be required for each school year.

Section 2 - Locations for Student bus access

AM & PM College Bus Services

- h) The College has pre-set all bus routes, directions, times and seating capacities to assist with best coverage of the suburbs, with multiple hubs for easy access to the bus service. These set hubs on the bus runs are for pick up and drop off locations to assist with maximum access for students in the area requiring the bus service. Details of these hub locations are available in Part B of the pack.
- i) At the hub locations, parents/carers are required to make arrangements for the safe arrival and collection of their children in accordance with the 'Parental responsibilities' outlined in this document.
- j) A purchase of one seat on one bus allows you to access AM and PM to one pick up and drop off hub. It does not give access to multiple destinations on this bus or any other bus run.
- k) Should you require to purchase an additional seat on another bus run, your additional application will be subject to the following:
 - Seat availability on the second bus run

- No guarantee of second seat for all of 2025
- Additional costs may apply



Section 3 - Parental responsibilities

AM – Morning pickup

- Have your child/ren ready to board the bus at the arranged time & hub every morning.
- It is the Parent/Carer's responsibility to arrange for a responsible adult to accompany the child/ren to the agreed AM hub and remain until the student boards the bus.

Note: If the student is late to their Transit Point, the driver will have continued on the scheduled run to the College. We are unable to wait and put at risk other students waiting at their stops for their scheduled pickup.

- If your child/ren will not be requiring their normal AM bus travel on a particular morning, the Parent/Carer is to [record absence via the admin mobile via sms on:](#)

Note: Students are not permitted to request a change or adjustment to existing bus travel arrangements.

Note: If your secondary student is responsible for accompanying your primary student at the transit point, you must arrange for another responsible adult to be there if the secondary sibling is not on the bus run.

Note: Once a child has disembarked from the bus at the designated hub, the responsibility and duty of care for the child rests solely with the parent or guardian. This decision is at the discretion of the parent, for example: a child to walk home alone, and the College does not assume any responsibility after the child has exited the bus.

PM - Afternoon drop off

- It is the Parent/Carer's responsibility to arrange for a responsible adult to be at the PM Transit Point in the afternoon to collect the student at the agreed time.

Note: Once a child has disembarked from the bus at the designated hub, the responsibility and duty of care for the child rests solely with the parent or guardian. This decision is at the discretion of the parent, for example: a child to walk home alone, and the College does not assume any responsibility after the child has exited the bus.

- If your child will not be requiring their normal PM bus travel on a particular afternoon, the Parent/Carer is to [record absence via the admin via sms on:](#) ,

Note: Students are not permitted to request a change or adjustment to existing bus travel arrangements.

- The Parent/carer is to support the College by discussing and promoting with your child/ren, the 'Student Bus Rules' (Part C) and the 'Rights and Responsibilities of Bus Students', outlined in the 'Code of Conduct for Students travelling on Buses'. (Part F)
- Advise the College if you have any travel concerns or wish to report any incidents relating to your child's travel on the school bus.



Section 4 - Medical Conditions

- a) Indicate on the 'Application for Student Bus Transport – 2025' whether your child has any medical conditions relating to travelling on a bus.
- b) The driver's primary role is to drive the bus. Drivers also try to ensure that students have a pleasant experience whilst travelling on the bus. Should the student require any medical treatment during transportation, please note: - an ambulance will be called if required.

Section 5 - Special considerations for Primary Students (Prep-Yr6)

- a) Before your child/ren will be permitted to travel on College buses, you must have satisfied the College that they are capable of travelling by bus and complying with the 'Conditions of Travel'
- b) The child must be capable of travelling as a bus passenger without assistance from the driver, including being able to get on and off the bus, and walk from the bus zone to their classroom and, if required, change buses.
- c) The student must be fully toilet-trained.
- d) AM – Primary students will be supervised from the College bus zone by a Staff member to walk into the college.
- e) PM – Primary students will be escorted to their bus by a staff member.

Section 6 - Conditions of Travel

- a) The student must obey the '*College Student Bus Rules*'.
- b) Parents/Carers must notify the College of any changes to their child's usual school or travel schedules or their pick-up/drop-off arrangements.
- c) Bus students are not able to take other students on the bus unless they have completed the 'Bus Application' process.
- d) All bus fees are to be arranged with the College Fees Advisor before travel commences.



Section 7 - Student Behavior on buses

In our 'Bus Travel Information Pack 2025', you would have received a 'Code of Conduct for School Students Travelling on Buses' (Part F) brochure to discuss with your child, also a copy of the Student Bus Rules (Part C).

Should your child/ren breach these rules the College will contact you for assistance to remedy the inappropriate behavior. If the behavior breaches continue, we will follow the steps outlined in the "Code of Conduct for School Students Travelling on Buses". (Part F)

Student Bus Travel may be suspended or withdrawn if:

- a) A student or parent/carer fails to comply with the College, 'Bus Transport Terms & Conditions' or the 'Code of Conduct for Students Travelling on School Buses'.
- b) A student is continually breaches the 'Student Bus Rules' or consistently disruptive to other passengers, or fails to comply with directives from the bus driver or other College staff.
- c) Circumstances exist which make it unsafe or impractical for the student to continue to travel on the bus.
- d) The student behaves in a way that endangers the safety of other passengers or causes malicious damage.
- e) The parent/carer continually fails to deliver the student to, or collect the student from the agreed hub.
- f) The student requires any ongoing medical treatment which may affect the overall bus service.
- g) Temporary or permanent refusal of travel will occur only after consultation has taken place between the student, Head of College/ Head of School, parent/carer and Bus Department.
- h) Bus fees are not paid regularly or in full.

Section 8 - Changes/cancellations to existing transport arrangements

- a) Any requests for permanent changes to the existing travel arrangements will need to be submitted by completing a new 'Application for Student Bus Transport – 2025' form to the College and will be processed as per availability. Note: this request is not a guarantee of a position on another bus.
- b) We encourage to contact the college via email during the day to inform or request any changes to PM drop off arrangements.
- c) Students are not permitted to request a change or adjustment to existing bus travel arrangements. Parent/carers must make a request in writing or via email to the College.
- d) Advise the College immediately of any changes to regular bus requirements (e.g. change of hub, change of address/ change of frequency of bus travel) – by completing a new 'Bus Application for Student Bus Travel – 2025'.
- e) Bus seat allocation and bus fees will remain current until student bus transport has been officially cancelled in writing via office@seaview.sa.edu.au.
- f) The 'Student Bus Transport Agreement – 2025' will expire on the 8th December, 2025.